Programme on

Accounting, Taxation and Finance

From Basics To Analysis

(Comprehensive Program on Accounting , Taxation and Finance with Problem Solving)

(6 weeks - 30 days) Monday to Friday, 8.00 a.m. to 9.30 a.m.

Starting from December 3, 2018 to January 15, 2019.

Venue: Torrent-AMA Management Centre, Core-AMA Management House, AMA Complex, Vastrapur, Ahmedabad 380 015

This program specially designed for non-finance professionals and Businessmen will provide useful inputs on understanding Accounting and Finance function with taxation aspects, in the context of business operations. Students in the Graduate / Post Graduate studies and not opted for Finance and Accounts will also find this very useful.

Contents:

Vol I : Accounting Mechanics (5 Days)
- **Basics**: Introduction, Basic accounting Principles, Applying accounting conventions.
- **Process of Accounting:** How debit and credit works , Journals and ledgers.
- **Financial Statements Preparation :** Defining key financial terms , Capital, reserves, assets, liabilities, Depreciation , Provisions and year end adjustments

Vol II : Costing and Decision Making (6 Days):
Components of total cost, Types of Costs & behavior; Techniques of costing; *CVP analysis; Short run decision options; Criteria for examining the performance of divisions and product lines*

Vol III : Taxation (10 Days)

A) Income Tax: *Basics of Income Tax; Deductions from Gross Total Income Of Individual; 5 Heads Of Income – Basics; Expenditure, Deductions allowable from Business Income; TDS provisions; Accounting of Income tax*

B) Goods And Services Tax: Introduction; *Applicability , Registration*; *Valuation*; *Place Of Supply*; *Debit – Credit note issues*; *Payment , Refund Of Tax*; *Reverse charge mechanism*; *E Way Bill provisions*; *Input Tax credit*; *About GST Returns*; *Composition Scheme*; *Accounting of Tax*

Vol IV : Understanding Corporate Financial Statements (3 Days)
- **Basics**: Introduction, Meaning & Formation of company, Types of instruments issued by the company
- **Content and Format of annual report, important terms**
- **Valuation of Shares Methods.**

Vol V : Financial Analysis (6 Days):
Cash Flow Statement: Sources and application; Working Capital management; Ratio Analysis; Leveraging benefits, Sources of finance and cost attached; Analysis and Interpretation of Financial Statements

For Whom : For those who would like to learn / Enhance Accounting skill.

Medium of Instruction : English & Hindi

Faculty : **C.A. Shraddha Dhabalia,** S. Dhabalia & Company

Fee : Rs.5500/- per participant inclusive of GST. Concession for Members 10%; Patron 20%. Graduate Students 10%. Fee include course fee, course material and Tea / Coffee. The cheque may please be drawn in the name of **'Ahmedabad Management Association.' If you wish to avail GST Credit, please provide your GST Number. Tax Invoice will be issued on receipt of your GSTN.**

Programme on Accounting and Finance **December 3, 2018 to January 15, 2019.**

REGISTRATION FORM: Please fill-in and return this form along with participation fee to:
Ahmedabad Management Association, ATIRA Campus, Dr. Vikram Sarabhai Marg, Ahmedabad 380 015.
Phone: 079-26308601-5 • **Mobile:** 9537407187, 7069940917, 7203030990 • **Fax:** 079 - 26305692
E-mail: ama@amaindia.org • **Website:** www.amaindia.org • **Android Mobile App:** AMA-Ahmedabad amaIndia.org

Name(s) **Designation:**

1.

2.

Organization:

GST No.: AMA GST No.: **24AAATA 5881D1Z0**

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