

Programme on

# Accounting, Taxation and Finance

From Basics To Analysis

(Comprehensive Program on Accounting , Taxation and Finance with Problem Solving)

( 6 weeks - 30 days) Monday to Friday, 8.00 a.m. to 9.30 a.m.

Starting from February 5 to March 19, 2019 (Holiday: March 4)



**Venue:** Torrent-AMA Management Centre, Core-AMA Management House, AMA Complex, Vastrapur, Ahmedabad 380 015

This program specially designed for non-finance professionals and Businessmen will provide useful inputs on understanding Accounting and Finance function with taxation aspects, in the context of business operations. Students in the Graduate / Post Graduate studies and not opted for Finance and Accounts will also find this very useful.

**Contents:**

**Vol I : Accounting Mechanics (5 Days)**

- **Basics:** Introduction, Basic accounting Principles, Applying accounting conventions.
- **Process of Accounting:** How debit and credit works , Journals and ledgers.
- **Financial Statements Preparation :** Defining key financial terms , Capital, reserves, assets, liabilities, Depreciation , Provisions and year end adjustments

**Vol II : Costing and Decision Making (6 Days):**

Components of total cost, Types of Costs & behavior; Techniques of costing; *CVP analysis; Short run decision options; Criteria for examining the performance of divisions and product lines*

**Vol III : Taxation (10 Days)**

- A) **Income Tax:** *Basics of Income Tax; Deductions from Gross Total Income Of Individual; 5 Heads Of Income – Basics; Expenditure, Deductions allowable from Business Income; TDS provisions; Accounting of Income tax*
- B) **Goods And Services Tax:** *Introduction; Applicability , Registration; Valuation; Place Of Supply; Debit – Credit note issues; Payment , Refund Of Tax; Reverse charge mechanism; E Way Bill provisions; Input Tax credit; About GST Returns; Composition Scheme; Accounting of Tax*

**Vol IV : Understanding Corporate Financial Statements (3 Days)**

- **Basics:** Introduction, Meaning & Formation of company, Types of instruments issued by the company
- **Content and Format of annual report, important terms**
- **Valuation of Shares Methods.**

**Vol V : Financial Analysis (6 Days):**

Cash Flow Statement: Sources and application; Working Capital management; Ratio Analysis; Leveraging benefits, Sources of finance and cost attached; Analysis and Interpretation of Financial Statements

**For Whom :** For those who would like to learn / Enhance Accounting skill.

**Medium of Instruction :** English & Hindi

**Faculty :** C.A. Shradha Dhabalia, S. Dhabalia & Company

**Fee :** Rs.5500/- per participant inclusive of GST. Concession for Members 10%; Patron 20%. Graduate Students 10%. Fee include course fee, course material and Tea / Coffee. The cheque may please be drawn in the name of 'Ahmedabad Management Association.' **If you wish to avail GST Credit, please provide your GST Number. Tax Invoice will be issued on receipt of your GSTN.**

**Programme on Accounting and Finance**

**February 5 to March 19, 2019**

**REGISTRATION FORM:** Please fill-in and return this form along with participation fee to:

**Ahmedabad Management Association,** ATIRA Campus, Dr. Vikram Sarabhai Marg, Ahmedabad 380 015.

**Phone:** 079-26308601-5 • **Mobile:** 9537407187, 7069940917, 7203030990 • **Fax:** 079 - 26305692

**E-mail:** ama@amaindia.org • **Website:** www.amaindia.org • **Android Mobile App:** AMA-Ahmedabad amaIndia.org

<b>Name(s)</b>	<b>Designation:</b>
1.	_____
2.	_____
<b>Organization:</b>	_____
<b>GST No.:</b>	AMA GST No.: <b>24AAATA 5881D1Z0</b>
<b>Address:</b>	_____
	<b>Pin Code:</b>
<b>Telephone(s):</b>	<b>Mobile:</b>
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