

Programme on  
**Achieving Operational Excellence**

**Friday, February 22, 2019 • 9.30 a.m. to 5.00 p.m.**



at Torrent-AMA Management Centre • Core-AMA Management House  
ATIRA Campus, Dr. Vikram Sarabhai Marg, Ahmedabad 380 015

***“We are what we repeatedly do. Excellence, therefore, is not an act, but a habit”***

- Aristotle

**PREAMBLE :**

Operational Excellence is a philosophy of leadership, teamwork and problem solving resulting in continuous improvement throughout the organization. In the context of globally competitive environment, achieving operational excellence is the urgent priority of all progressive organizations. Every manager must have the capability to overcome hurdles, communicate effectively, motivate their staff, delegate work, resolve conflict and produce excellent results. It is necessary to inspire optimal performance from team members and help bring out their strongest talents. This will ensure smooth functioning of the organization, leading to better quality of products and services, resulting in higher profits and progress for the company.

**CONTENTS:**

The topics of deliberation are:

- Elements of Excellence
- Habits of Effective Managers
- Communicating Effectively
- Elements of a high-performing work environment
- Achieving Excellence as a Team

***“The purpose of an effective organization is to make common people do uncommon things”*** - Peter Drucker

**Faculty :** Prof. Thomas Oommen, Life skills Coach & Corporate Trainer.

**Fee :** Rs.1600/- per participant inclusive of GST. Concession for Member 10%, Patron Member 20%. Fee includes course fee, cost of reading material, lunch & refreshment. Cheque should be drawn in favour of **“Ahmedabad Management Association”**.

**Programme on Achieving Operational Excellence**

**February 22, 2019**

**REGISTRATION FORM:** Please fill-in and return this form along with participation fee to:

**Ahmedabad Management Association**, Dr. Vikram Sarabhai Marg, ATIRA Campus, Ahmedabad 380 015.

Mobile: 9537407187, 7069940917, 7203030990 • Phone: 079-26308601-2-3-4-5 • Fax: 079-26305692

E-mail: ama@amaindia.org • Website: www.amaindia.org • Android Mobile App: AMA-Ahmedabad amaIndia.org

Cheque should be drawn in favour of **“Ahmedabad Management Association”**.

|                                     |                                      |
|-------------------------------------|--------------------------------------|
| <b>Name(s)</b>                      | <b>Position</b>                      |
| 1.                                  |                                      |
| 2.                                  |                                      |
| <b>Organization:</b>                |                                      |
| <b>GST No.:</b>                     | <b>AMA GST No.: 24AAATA 5881D1Z0</b> |
| <b>Address:</b>                     |                                      |
|                                     | <b>Pincode No.</b>                   |
| <b>Telephone(s):</b>                | <b>Mobile:</b>                       |
| <b>E-mail:</b> <input type="text"/> |                                      |