

## Practical Refresher Program for Housekeeping Staff

Conducted in Hindi/Gujarati with Live Demo and Practicals

3.00 to 5.30 pm for 3 days on Friday, Saturday and Sunday, 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> February 2019

FOR ONLINE REGISTRATION AND PAYMENT, PLEASE VISIT

[HTTP://WWW.AMAINDIA.ORG/MANAGEMENT-TRAINING-AND-DEVELOPMENT-PROGRAM](http://WWW.AMAINDIA.ORG/MANAGEMENT-TRAINING-AND-DEVELOPMENT-PROGRAM)

**Venue:** AMA Seminar Hall, Torrent-AMA Management Centre, Core-AMA Management House, AMA Complex, ATIRA Campus, Dr. Vikram Sarabhai Marg, Vastrapur, Ahmedabad

Good housekeeping practices creates good impression on customers and visitors and build the brand value of the business. It also improves employee morale and productivity.

Bad housekeeping practices can create permanent damage to expensive floors, walls, furniture and fittings.

In this three-half day program, the participants will be given one hour of class room briefing and debriefing, every day, designed to lift their sprit and acquire right housekeeping practices. This is followed by 75 Minutes of live demonstration and opportunity to practice correct housekeeping practices under the guidance of housekeeping professionals of India's largest integrated services company.

### Learning Plan

Date	Topics	Demo & Practicals
Friday February 1	Inspiring self and achieving excellence housekeeping	Care of floors and walls Care of special coverings
Saturday February 2	Sharing of experience Tips for better housekeeping	Care of furniture and fittings
Sunday February 3	Sharing of experience Beyond cleanliness – Safety, Security, Beauty, Orderliness, Environment	Special care: Reception, Offices, Kitchen, Pantry, Canteen, Washrooms, Gardens, Open spaces

**Faculty :** Mr. Shakunt Apte, BVG India, Pune.

BVG India is the largest integrated housekeeping company having 75000 employees serving more than 800 sites for 750 customers in 70 cities across India.

**Mr. Suresh Pandit** a practicing management consultant, trainer and coach for more than 40 years, has helped, hundreds of organizations in different sectors of economy, by improving their business results through major improvements in production processes.

**Nominal Registration Fee:** Rs.1000/- per person for 3 days. The cheque may please be drawn in the name of 'Ahmedabad Management Association.'

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1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> February 2019

**Registration Form:** Please fill-in and return this form along with participation fee to :

**Ahmedabad Management Association**, AMA Complex, Ahmedabad 380015.

**Ph.:** 079-26308601-5 • **Mobile:** 9537407187, 7069940917, 7203030990 **E-mail:** ama@amaindia.org

**Website:** www.amaindia.org • **Android Mobile App:** AMA-Ahmedabad amaIndia.org

Name(s)	Position
1.	
2.	
Organisation:	
<b>GST No.:</b>	AMA GST No.: <b>24AAATA 5881D1Z0</b>
Address:	
	Pin Code:
Phone:	Mobile:
E-mail:	<input type="text"/>