

Programme on

Accounting and Finance

(5 weeks - 25 days) Monday to Friday, 8.00 a.m. to 9.30 a.m.

Starting from Monday, July 10 to August 14, 2017

(August 7 - Holiday)

From Basics to Analysis

(Comprehensive Program on Accounting and Finance with Problem Solving)

Venue: Torrent-AMA Management Centre, Core-AMA Management House, AMA Complex, Vastrapur, Ahmedabad 380 015

This programme specially designed for non-finance professionals and Businessmen will provide useful inputs on understanding Accounting and Finance function in the context of business operations. Students in the Graduate / Post Graduate studies and not opted for Finance and Accounts will also find this very useful.

Contents:

Vol I : Accounting Mechanics (5 Days)

- **Basics:** Introduction, Basic accounting Principles, Applying accounting conventions .
- **Process of Accounting:** How debit and credit works, Journals and ledgers.
- **Financial Statements Preparation :** Defining key financial terms, Capital, reserves, assets, liabilities , Depreciation , Provisions and year end adjustments

Vol II : Costing and Decision Making (6 Days):

Components of total cost, Types of Costs & behavior; Techniques of costing; *CVP analysis; Short run decision options; Criteria for examining the performance of divisions and product lines*

Vol III : Tax Matters (5 Days): Basics of Income Tax; TDS; *GST Provisions; About Service tax and VAT*

Vol IV : Understanding Corporate Financial Statements (3 Days)

- **Basics:** Introduction, Meaning & Formation of company, Types of instruments issued by the company
- **Content and Format of annual report, important terms**
- **Valuation of Shares Methods.**

Vol V : Financial Analysis (6 Days):

Cash Flow Statement: Sources and application; Working Capital management; Ratio Analysis; *Leveraging benefits, Sources of finance and cost attached; Ways to cook the books*

For Whom : For those who would like to learn/Enhance Accounting skill.

Medium of Instruction : English & Hindi

Faculty : **C.A. Shraddha Dhabalia**, S. Dhabalia & Company

Fee : Rs.5000/- per participant inclusive of Service Tax. Concession for Members 10%; Patron 20%. Graduate Students 10%. Fee include course fee, course material and Tea / Coffee. The cheque may please be drawn in the name of '**Ahmedabad Management Association.**'

Programme on Accounting and Finance

July 10 to August 11, 2017

REGISTRATION FORM:

Please fill-in and return this form along with participation fee to:

Ahmedabad Management Association, ATIRA Campus, Dr. Vikram Sarabhai Marg, Ahmedabad 380 015.

Phone: 079-26308601-5 • **Mobile:** 9537407187, 7069940917 • **Fax:** 079 - 26305692

E-mail: ama@amaindia.org • **Website:** www.amaindia.org • **Android Mobile App:** AMA-Ahmedabad amaIndia.org

Name(s)	Designation:
1. _____	_____
2. _____	_____
Organization: _____	
Address: _____	
Pin Code: _____	
Telephone(s): _____	Mobile: _____
E-mail: <input style="width: 100%;" type="text"/>	