



Extension Services Committee
Programme on
WORK EXCELLENCE

Conducted in Gujarati / Hindi
Monday, July 24, 2017 • 9.30 a.m. to 1.00 p.m.

**at Centre for Foundry Education and Research, B/h. Bhagwati Spherocast,
130, GIDC, Odhav, Ahmedabad 382415**

This programme conducted in Gujarati and Hindi will help supervisory staff to develop a positive view towards work and their relations within and outside the workplace. Through this training programme we would like to build a learning environment amongst the industrial units of **Odhav** area.

- Contents** : • Work Attitude and Work Discipline
• Creativity- Thinking out of the Box attitude
• Influencing people through positive actions
• The Art of Effective Communication
- Faculty** : **Mr. Hiren Vakil**, Corporate Trainer & Management Consultant, Mumbai
- Fee** : Rs.300/- per participant. Fee includes course fee, cost of course material and refreshments.
- Coordinator** : **Mr. Tarachand Jain**, Member, Extension Services Committee, AMA
- Registration** : Please send your registration to **Mr. R.P. Mehta**, Director, Centre for Foundry Education & Research, Odhav. **Email.:** cfermetaltesting@gmail.com indicate Name, address, Phone number and e-mail address along with participation fee.
- OR**
Ahmedabad Management Association
Dr. Vikram Sarabhai Marg, ATIRA Campus, Ahmedabad 380 015.
Phone: 079-26308601-5 Mobile: 9537407187, 7069940917
E-mail: ama@amaindia.org
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NOMINATION FORM
Programme on WORK EXCELLENCE

The following persons will be attending the programme on **July 24, 2017**

1 _____

2 _____

3 _____

Name & Address of Organisation _____

Phone for Contact _____

E-mail :